



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PACIFIC OFFICE SOLUTIONS, INC.

P.O. No. : 23-10-0712

Address : 2/F Pacific Officer Machines Bldg., #28 EDSA Brgy. Greenhills, San Juan City

Date : 10/13/2023

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Delivery Term : 30 calendar days upon receipt of NTP but not

Date of Delivery : _____

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			LOT 1		

Control No. 4967

GRAND TOTAL : Php 39,600.00

Total Amount in Words Thirty-nine Thousand Six Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


For: SABRINA ISABEL MORANDE
CRISTINA C. LACHICA

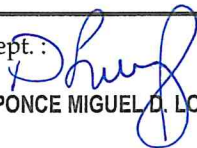
(Signature over printed name of Supplier)

11/3/2023
Date

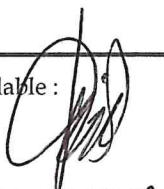
VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. : 
ATTY. PONCE MIGUEL D. LOPEZ

(Authorized Official)

Funds Available : 
JUVY A. CUENCOR
Chief Accountant

Amount : P 39,600-
OBR No. : 100-2023-16
0049-1061-P



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P.O. No. : 23-10-0712
 Date : 10/13/2023
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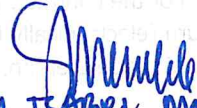
ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	lot	1	Electronic Typewriter, OLYMPIA CARRERA DE LUXE MD - Portable electronic typewriter - 13 inches carriage - Typing width: 9 inches (+/- 1 inch) - 12 characters per second printing speed - 100 characters typewheel - 10-12-15 pitch selector - 3 levels impression control - 45 keys keyboard - Correction memory one line (96 characters) - 16K text capacity - 20 characters display - Dimensions (LXWXH) 37.5 x 41.2 x 11.7 cm - Weight: 5.4 kg - Brand new - With 1 year warranty Bundled with 1 extra typewriter ribbon and 1 correcting lift off tape Standard Delivery: 7-14 days if in stock 30-45 days upon receipt of purchase order if not in stock. Sales Warranty: One (1) year on parts and repair services for inherent manufacturer defects. Consumables not included such as Carbon C Ribbon and Lift-Off tape. *Purchase Order shall cover all the items found in the	39,600.00	39,600.00

Control No. 4967 GRAND TOTAL : **Php 39,600.00**

Total Amount in Words Thirty-nine Thousand Six Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

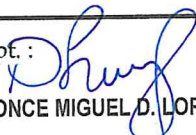
Conforme : 
 For: SABINA ISABEL MORAN
CRISTINA C. LACHICA

 (Signature over printed name of Supplier)
11/3/2023

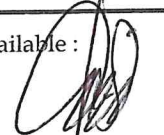
 Date

VICTOR MA REGIS N. SOTTO

 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : 
ATTY. PONCE MIGUEL D. LOPEZ

 (Authorized Official)

Funds Available : 
JUVY A. QUENCO

 Chief Accountant

Amount : ₱ 39,600.00
 OBR No. : 100-2023-10
0049-1061-10



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PACIFIC OFFICE SOLUTIONS, INC.	P.O. No. : 23-10-0712
Address : 2/F Pacific Officer Machines Bldg., #28 EDSA Brgy. Greenhills, San Juan City	Date : 10/13/2023
	Mode of Procurement: SMALL VALUE PROCUREMENT

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Date of Delivery :	Payment Term : within 45 days upon completion of delivery


ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			Request for Quotation, Terms of Reference/Technical Specification, and Bid Bulletin/s, if any.		
			***** Nothing Follows *****		
			Sub Total :		39,600.00

Control No. **4967** **GRAND TOTAL : P 39,600.00**

Total Amount in Words *Thirty-nine Thousand Six Hundred Pesos Only.*


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,



Conforme :

FOR: SABRINA ISABEL MORANDE
CRISTINA C. LACHICA

(Signature over printed name of Supplier)
11/2/2023

Date


VICTOR MA REGIS N. SOTTO

(Authorized Official) **d**
City Mayor

Requisitioning Office/Dept. :  ATTY. PONCE MIGUEL D. LOPEZ <hr/> <i>(Authorized Official)</i>	Funds Available :  JUVY A. CUENCOS <hr/> <i>Chief Accountant</i>	Amount : P 39,600 - OBR No. : 100 - 2023-1B 6049-1061-P
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